



222 West Adams Street, Suite 3150, Chicago, IL 60606 | 312.279.7305 | www.renovofinancial.com

Position: Assistant Controller

Who We Are:

Renovo Financial is a rapidly-growing Chicago-based private lender serving real estate investors who acquire and renovate single and multi-family residential properties. We pride ourselves on supporting clients by providing unparalleled service, from the loan application through the payoff. Renovo's reliability and "win-win" solutions-oriented approach is just one reason why our repeat and referral rates far exceed the industry average. Renovo was honored to be named one of Crain's 50 fastest-growing Chicago companies.

Position Summary:

The Assistant Controller is a new position created to expand the accounting department within the rapidly growing Renovo organization. With the Controller, the Assistant Controller will be responsible for managing activities related to Renovo's financial accounting, internal and external reporting, and banking. This position will meaningfully contribute to both the financial and operational aspects of the business, and have direct contact with other departments (including operations) within the organization. The Assistant Controller will work closely with the Controller, CFO, and two skilled accounting staff members. This position will be given opportunities to expand and change responsibilities as the organization grows and evolves. This position will function in a hybrid work environment.

Position Requirements:

- Licensed CPA with 6-8 years of experience, including in public accounting
- Significant experience preparing financial statements including multi-entity consolidations
- Prior experience leading a team is preferred
- Advanced skills with Microsoft EXCEL
- High attention to detail and analytical skills
- Organized and able to consistently meet deadlines
- Self-starter looking to grow and thrive as more than a bookkeeper
- Effective communication skills, both written and spoken
- Willingness to adapt and change with a fast-growing company
- Experience with financial institutions or mortgage originators is a plus
- Experience with Sage Intacct or similar is a plus

Responsibilities:

- Preparing month-end consolidated financial reporting package (with Controller)
- Contributing to month-end closing processes for complex areas including intercompany eliminations
- Preparing and reviewing monthly investor loan reporting
- Coaching and directing accounting staff members and reviewing work output
- Implementing automation techniques to increase department efficiency
- Participating in annual financial statement and bank audits with outside providers
- Documenting and standardizing departmental procedures and controls
- Researching and concluding on emerging accounting standards
- Ad hoc activities within the accounting or finance department